



7 December 2018

Dear Sir/Madam

A meeting of the Jobs and Economy Committee will be held on **Monday 17 December 2018**** in the New Council Chamber, Foster Avenue, Beeston, commencing at 7.00pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

**** Please note the change of usual day for this Committee**

Yours faithfully

Chief Executive

To Councillors: B C Carr
M J Crow (Vice-Chair)
E Cubley
T A Cullen
L Fletcher

J W Handley
M Handley
A Harper (Chair)
P Lally
R S Robinson

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

PAGES 1 - 4

The Committee is asked to confirm as a correct record the minutes of the meeting held on 16 July 2018.

4. LOCAL PLAN PART 2 UPDATE

The Head of Neighbourhoods and Prosperity will give the Committee a verbal update as to the progress of the Local Plan Part 2.

5. ECONOMIC DEVELOPMENT UPDATE

PAGES 5 - 8

To update members of the Committee on recent work within the Economic Regeneration Team.

6. UPDATE ON TOWN SQUARES INCOME

PAGES 9 - 10

To update the committee on income generated from charging for the use of Council owned town squares.

7. HS2 UPDATE

PAGES 11 - 14

To update the Committee on the published HS2 Working Draft Environmental Statement and to consider a response to this consultation.

8. BUILDING CONTROL ANNUAL REPORT

PAGES 15 - 16

To update the Committee on various building control matters following the second full year of this service being provided by Erewash Borough Council.

9. UPDATE ON KEY SITES

PAGES 17 - 22

To update members of the Committee on the progress of housing sites across the Borough.

10. OCCUPANCY OF MAIN EMPLOYMENT SITES AND BUSINESS SURVEYS UPDATE

PAGES 23 - 36

To update members on the occupancy rates of key employment sites, including Beeston, Eastwood, Kimberley and Stapleford Town Centres. Additionally, to share updated business survey results gained following data capture visits to these sites.

11. JOBS CLUB PAGES 37 - 38

To update members of the Committee on the Eastwood Jobs Club and present options for its continuation.

12. PERFORMANCE MANAGEMENT - REVIEW OF
BUSINESS PLAN PROGRESS - BUSINESS GROWTH PAGES 39 - 44

To report progress against outcome targets identified in the Business Growth Business Plan, linked to Corporate Plan priorities and objectives, and to provide an update as to the latest key performance indicators therein.

13. WORK PROGRAMME PAGES 45 - 46

To consider items for inclusion in the Work Programme for future meetings.

This page is intentionally left blank

JOBS AND ECONOMY COMMITTEE

16 JULY 2018

Present: Councillor A Harper, Chair

Councillors: M Brown
S J Carr (substitute)
M J Crow
E Cubley
T A Cullen
D A Elliott
L Fletcher
J C Goold
R S Robinson

Apologies for absence were received from Councillors B C Carr, J W Handley, M Handley, P Lally and M Radulovic MBE.

1. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

2. **MINUTES**

The minutes of the meeting held on 15 March 2018 were confirmed and signed.

3. **PART 2 LOCAL PLAN SUBMISSION**

The Committee considered the draft Part 2 Local Plan. The Committee was informed that the number of houses located in Bramcote had increased from 300 to 500. This was due to a re-review of the Local Wildlife Site and the ecological value being smaller than previously anticipated. Concern was raised that this increase represented 10% of the proposed housing being allocated housing to the Bramcote site.

It was proposed by Councillor S J Carr and seconded by Councillor R S Robinson that there be a recorded vote on the recommendation. On being put to the meeting the proposal was carried and the voting was as follows:

<u>For</u>	<u>Against</u>	<u>Abstention</u>
------------	----------------	-------------------

E Cubley T A Cullen M J Crow D A Elliott L Fletcher J C Goold A Harper R I Jackson R S Robinson	S J Carr	
---	----------	--

RECOMMENDED to Council that the Part 2 Local Plan be submitted for Independent Examination.

5. PERFORMANCE MANAGEMENT - REVIEW OF BUSINESS PLAN PROGRESS/
BUSINESS GROWTH

Members noted the report which focussed on progress against targets identified in the Business Growth Business Plan.

It was noted that the Council were exceeding national targets in relation to planning applications.

6. ECONOMIC DEVELOPMENT UPDATE

The Committee noted the update on economic development. Officers stated that Broxtowe business start-up grants had been officially released and interest had been building through local networks. The grant was designed to assist businesses starting up to create job opportunities within Broxtowe and fill vacant business units in the area. The scheme had a maximum award of £1,000 grant with 12 full grants being available to businesses. It was expected these grants would be spent within 2018/19.

7. UPDATE ON KEY SITES

The Committee were updated on the progress in regards to housing sites across the Borough.

It was noted that further progress had been on the Beamlight site and discussions were taking place in order to efficiently make use of the site and fulfil the section 106 agreements.

Members were informed that work on the Barton site was progressing and that planning permission had been granted, subject to the successful signing of the section 106 agreement. It was noted that further information was required on the proposal for the wider site.

8. OCCUPANCY UPDATE STAPLEFORD TOWN CENTRE

The Committee was updated on the town centre occupancy at Stapleford. It was noted that there had been a decline in occupancy in Stapleford Town Centre in 2017/18. However this was also mirrored in Broxtowe's other town centres.

9. WORK PROGRAMME

It was requested that a report on Town Centre footfall rates be added to the Work Programme.

RESOLVED that the Work Programme, as amended, be approved.

Chair _____

This page is intentionally left blank

Report of the Chief Executive

ECONOMIC DEVELOPMENT UPDATE

1. Purpose of report

To update members of the Committee on recent work within the Economic Regeneration Team.

2. Background

In line with the Council's updated Economic Regeneration Strategy, which was approved in November 2017, various work has been undertaken. A summary of the recent work is included within the appendix and the Committee is asked to note the contents of the report.

3. Financial implications

Any external funding received for the purpose of economic development will be utilised in accordance with the Economic Regeneration Strategy. The details will be reported to the relevant committee for consideration with revenue and capital budgets amended accordingly.

Recommendation

The Committee is asked to NOTE the report.

Background papers

Nil

APPENDIX**Health Check Events:**

Recently business health checks took place on the 26 September and the 24 October 2018, which had reasonable attendance figures with at least half of the appointments being booked for each and feedback from advisers being positive.

Further events are expected to be organised in collaboration with D2N2 Growth Hub in the New Year. We are looking to expand the support sessions to include legal support offered by a local legal firm.

Business Grants:

Broxtowe business start-up grants were launched on 22 October. The grant is designed to assist businesses starting up and create at least one job which will be based within Broxtowe and fill a vacant unit in the area.

The scheme has a maximum award of £1,000 grant with 12 full grants being available to businesses, it is expected this will be spent within the year from official release.

It has been marketed through appropriate channels to maximise the coverage available for the grant:

- Broxtowe Matters
- Social media
- Website
- Email Updates
- Networks
- Business support providers

Nottingham Business Venture, My Incubator Ventures and the D2N2 Growth Hub will all offer support to applicants in their cash flow forecast and business plans required to support their applications.

So far we have received ten enquiries most of which have been sent to the panel of Councillors and local business experts for a decision.

It is expected after six months of the business grants running, this will be reviewed on how successful it was in supporting start-up businesses and make adjustments where necessary to the scheme or discontinue the scheme.

Incubator Hub:

Broxtowe Business Incubator Hub has been finished and was officially launched on the 14 November. This is space designed to support businesses in taking the next step and renting their own premises.

As approved, the space will offer a tapered rent rate. Prices will be worked out on the basis of space for eight desks and will be price per desk.

- Year 1 – Cover running costs such as business rates and utilities.
- Year 2 – This will be increased to cover 1/3 of the rentable value
- Year 3 – 2/3 of the rentable rate will be covered
- Year 4 – Full rentable rate will be covered.

The progress of the units will be assessed in six months time and a decision will be made as to their usage going forward.

This page is intentionally left blank

Report of the Chief Executive

UPDATE ON TOWN SQUARES INCOME1. Purpose of report

To update the committee on income generated from charging for the use of Council owned town squares.

2. Background

Cabinet 19 April 2016 agreed to amend policy so that Council owned squares would fall under the remit of the Town Centre Management team who would encourage bookings for commercial use in order to generate much needed additional income. There was previously no policy in place to charge for square usage and the permits for any activities were issued by the Council's Licensing section. Square usage was previously reserved for community and non-profit making purposes with some consideration to commercial uses on a case by case basis.

Further details are set out in the appendix.

3. Financial implications

The table below shows the income received since the Council began charging for the use of squares.

Financial Year	£
2016/17	7,600
2017/18	10,115
2018/19 (to 19 Oct 2018)	5,312
Cumulative Total	20,331

Of the £10,115 income received in 2017/18, a sum of £9,230 was received from commercial bookings and market permits at Beeston. The remaining income was achieved from ground rent at our other squares and use of electrical supplies at these locations.

The 2018/19 budget for income received from Council owned town squares is £7,500.

Recommendation

The Committee is asked to NOTE the report.

Background papers

Nil

APPENDIX

Based on the first two quarters of 2018/19, it is likely we will see a similar squares income at 2018/19 year end, compared with the previous year.

This is positive as the Council received fewer applications in Q1 2018/19, compared with Q1 2017/18, but are now on target to reach a year end figure matching the previous year. Feedback from space management companies has shown the current charges at Beeston may have acted as a deterrent to some previous applicants, with their clients requesting to stand in locations within the Consent Street Area, where we do not permit activity. It is worth noting a large proportion of the previous bookings were on behalf of national charities looking to secure fundraiser presence in Beeston Town Centre.

The Council could explore the option to reduce the amount of ground rent in order to increase the amount of bookings at The Square, however this would not necessary increase the uptake of space and could result in the Council achieving the same income (or even less) than that is currently projected, with more bookings to manage and permits to issue.

Benefits of the Consent Street policy adopted for Beeston and our ability to offer space at The Square has enabled us to better manage the amount of charity fundraisers attending with fixed structures, their positioning and reduced the number of complaints received from the public about aggressive sales tactics. During the notification process of the Council's intent to adopt a Consent Street policy in Beeston, multiple space management companies were informed, whom we have since formed new relationships with and received non charity based bookings from.

At this stage £400 plus VAT per week ground rent is now appearing too expensive for regular charity based bookings and it is doubtful Beeston is a lucrative enough location in terms of yielding the required donations and general campaign awareness to justify such an outlay. Charity bookings will potentially seek cheaper locations going forward, as street fundraising is still an important means for charities to increase charitable giving. It is hoped we continue to receive bookings from space management companies for those looking for promotional space in the absence of charity based bookings, a few examples include utility bill switching, home phone and Broadband providers, cash and carry memberships.

There has been little demand for commercial bookings in town squares outside of Beeston.

Report of the Chief Executive

HS2 UPDATE

1. Purpose of report

To update the Committee on the published HS2 Working Draft Environmental Statement and to consider a response to this consultation.

2. Background

In July 2017, following refinements, the Secretary of State for Transport published the West Midlands to Leeds section of the HS2 Phase 2b route.

HS2 has produced a Working Draft Environmental Statement (WDES) which seeks to identify the likely significant environmental effects likely to be caused by the construction and operation of the HS2 railway along the proposed route and proposes mitigation to reduce or minimise the effects. HS2 are currently seeking views on the WDES, the consultation closes 21 December 2018.

Responses to this consultation will inform on-going design and environmental assessment in advance of the formal Environmental Statement which is needed to accompany the deposit of the hybrid Bill.

HS2 will bring substantial economic and social opportunities to Broxtowe and with the creation of new jobs and investment. However, it is important that any adverse impacts are kept to a minimum. With this in mind there are a number of specific issues that should be raised in response to the consultation. These are detailed further in this report but include: the demolition of the Greenwood Community Centre in Toton, the design of the Hub Station at Toton, including car parking and provision for a tram extension.

In addition, the lack of section plans made it difficult to engage.

3. Details

These are in the appendix.

4. Financial implications

The cost to Broxtowe can be met within existing budgets.

Recommendation

The Committee is asked to RESOLVE to respond to the consultation with the points contained in this report.

Background papers

Nil

APPENDIX

For Broxtowe the WDES identifies the following significant effects:

Permanent effects:

- Demolition of the Greenwood Community Centre on Chester Green Toton;
- Demolition of the Midland Hotel in Stapleford;
- Demolition of the West End public house in Stapleford;
- Closure of the Toton Sidings Local Wildlife Site;
- Loss of residential properties on Bessell Lane Stapleford;
- Loss of residential properties on the B600 Nottingham Road in Nuthall;
- Demolition of the Nottinghamshire Police Motorway Patrol Unit in Trowell;
- Demolition of the CARE fertility clinic in Strelley; and
- Loss of land within New Farm Wood in Nuthall.

Temporary effects on:

- Toton Fields Local Nature Reserve;
- The playing field associated with the Nuthall Parish Council Temple Centre; and
- New Farm Wood in Nuthall.

In response to the Phase 2b route announcement (prior to the publication of the WDES) a consortium of East Midlands Councils (including Broxtowe) commissioned SNC-Lavalin to independently review the proposed route to examine the potential to reduce or remove the adverse impact of the route on residential and commercial properties at a number of specified locations (for Broxtowe these were Trowell, Strelley and Nuthall). The Lavalin Report (see appendix 1) considers scope for mitigation of property and environmental impacts (including route alignments and different options) and makes recommendations. A summary of findings for the specified locations in Broxtowe are included below (and cross-referenced with information in the WDES).

Trowell (Stanton Gate Viaduct): The presence of the HS2 alignment and supporting viaduct (LA06 Map Book CT-06-435b & CT-06-436) will have a significant impact. The impacts associated with the construction of the route and its supporting viaduct should be largely mitigated. Similarly, the viaduct may be engineered to minimise obstructions to the usage of existing leisure facilities by the positioning and choice of appropriate intermediate supports. However, the mitigation of the visual impact will depend on the careful design to achieve an acceptable appearance of the viaduct and its intermediate supports. The suggestion of the adoption of a tunnel or embankment in place of the viaduct would be hard to justify due to the significantly greater cost of either option.

Unfortunately, no section plans or further details of the viaduct were included in the HS2 consultation documentation and so mitigation for visual impact will remain an outstanding issue which will need to be resolved through careful design.

Strelley and Nuthall: The HS2 route passes through Strelley via a new tunnel (LA06 Map Book CT-06-438). The latest information from HS2 indicates that this will be a bored tunnel, which will minimise construction impacts on the village compared to other options. With respect to the permanent impacts the route would introduce visual and noise impacts that would require local mitigation.

At Nuthall the HS2 route passes immediately adjacent to and at the same level as the M1 motorway. There will be incremental visual and noise impacts that will require local mitigation.

Other key issues as a result of the detail contained within the WDES are expanded on below.

Design of the East Midlands Hub Station:
Parking provision

The WDES makes provision for a 4,000 space surface car park to the west and east of the station.

Policy 3.2 of the Part 2 Local Plan (as submitted for Examination) requires *“private vehicle access to the station to be provided via the A52, terminating in ideally underground parking or failing this a multi-storey car park to serve station”*. The station car parking as shown on the plan provided by HS2 (LA05 Map Book CT-06-433) is surface level and as a result has a much larger land-take than envisaged. The area to the west of the station is envisaged to form an area of large scale employment development and it is not considered to be an efficient use of land for this high value, sustainable location to be developed for car-parking.

Tram Extension: The WDES makes an allowance for a corridor for a future extension of the Tram on the east of the Station.

Policy 3.2 of the Part 2 Local Plan (as submitted for Examination) requires a *‘tram extension to the HS2 Station which should be high level access and complete prior to the opening of the station. It should be designed in such a way as to allow for its potential expansion to Long Easton, Derby and East Midlands Airport. This will need to include a bridge over the station of sufficient size to accommodate different modes of transport which in addition to the tram would be bus, car, cycle and pedestrian’*. It is unclear from the plans provided by HS2 (LA05 Map Book CT-06-433) where this corridor is located and whether the requirement for a bridge to accommodate a future extension to the tram network has been factored in to the design. Reference to the tram extension to ‘the east of the station’ suggests that this is not the case. This would not allow for the Local Plan policy to be achieved and is a serious omission from the design of the station.

Greenwood Community Centre:

The WDES makes provision for the demolition of the Greenwood Community Centre in Toton as the land is potentially required during construction. As an important community asset in an area where the community will be affected by major local development this is not considered to be an appropriate course of action by HS2. Given that the temporary nature of the land use requirement and the community centres location at the edge of the potential area required during construction it is considered unnecessary to demolish the building and it is considered that an appropriate solution should be achieved to ensure the building can remain open or provide a new community centre, in advance of the closure of the Greenwood Community Centre, in an area within close proximity to the local Toton population.

Report of the Chief Executive

BUILDING CONTROL ANNUAL REPORT

1. Purpose of report

To update the Committee on various building control matters following the second full year of this service being provided by Erewash Borough Council.

2. Background

In March 2015 Broxtowe Cabinet considered and approved a report on proposals for the Council's Building Control Service to partner with Erewash Borough Council to deliver a merged service. The service was to be hosted by Erewash Borough Council. The objective of the proposal was to enable both authorities to provide a single service, improve service delivery, reduce costs, and reduce support costs. Following corresponding support from Erewash Borough Council's General Purposes Committee the merger progressed and was subsequently implemented on 23 November 2015.

3. Performance management

In the appendix are details relating to application numbers and processing times, investigations into dangerous structures and the outcome, and compliments and complaints against service delivery and the outcome all for the 2017-18 financial year. It is necessary for the Committee to be aware of the success or any issues arising out of the current arrangements and the Head of Service at Erewash will be available to assist members.

Recommendation

The Committee is asked to NOTE the progress made in implementing the Building Control service at Erewash and the details contained in the appendix.

Background papers

Nil

APPENDIX**To be updated on the same template as below****Data for the second year of service 2017/18**

- Over the 2017/18 financial year we have dealt with 722 applications in Broxtowe. This was a 30% increase on the workload in 2016/17.
- Processing times have been within our targets of:
 - o Validation within 2 days.
 - o Acknowledgement within 4 days.
 - o Full plans approvals within 5 weeks, or 8 weeks where an extension of time is agreed.
- Only 1 application was rejected.
- All queries have been dealt with within 5 working days.
- Only one formal complaint was received over the year relating to work in the Broxtowe area. This has been resolved with no finding of fault by the Building Control Service.
- We investigated the development at Redwood Crescent to check for any dangerous structures, and continue to monitor the site for property condition and security.
- We attended four major incidents in Broxtowe, including one house fire, one shop fire, and two incidents of cars crashing into buildings.
- We continue to deal with around 150 minor reports of dangerous structures/year, all are attended within 1 hour of the report reaching us.
- In accordance with the emerging recommendations from the Hackitt Review, all our surveyors are undergoing advanced competency training in more stringent building fire safety standards.
- In accordance with the best practice being promoted by the Building Control Performance Group of the Ministry of Housing, Communities and Local Government, Erewash & Broxtowe Building Control implemented a quality management system over 2017/18. The system was certified as meeting the ISO 9001 standard for quality management systems on 21 June 2018.

Report of the Chief Executive

UPDATE ON KEY SITES

1. Purpose of report

To update members of the Committee on the progress of housing sites across the Borough.

2. Background

In order to try and meet the housing targets within the Aligned Core Strategy housing delivery needs to increase. The Regeneration Manager has met with various landowners and developers in order to try to facilitate development on various sites across Broxtowe and the details of these investigations are included in the appendix.

3. Financial implications

Development on Council-owned land could lead to financial returns in the future.

Recommendation

The Committee is asked to NOTE the report.

Background papers

Nil

This page is intentionally left blank

Regeneration Sites Update

December 2018

Site	Progress Notes	Application Expected	Latest projected start date (best estimate)
Moults Yard, Stapleford	Foundation work has commenced on site however this has now been slightly delayed due to the discovery of Japanese Knotweed and the need to treat it.	Development Started and issues are resolvable as at Nether Street apartments opposite John Clifford School.	NA
The Manor Garage Site, Toton	<p>Pre application discussions are on-going. Further flood modelling has been carried out and submitted to the Environment Agency for comment.</p> <p>Discussions have determined that a full Flood Risk Assessment will be required and an overflow channel through the site should be constructed.</p> <p>There is a possibility that the front end of the site may be possible for development, but final modelling needs to take place.</p>	2018/ early 2019 (Progress is being made)	2019
Cossall Industrial Estate	Hybrid planning permission granted. Site meeting planned to look at various options regarding a detailed application in the near future.	Hybrid application approved and S106 signed. Likely revised scheme to be submitted	Winter 2018-Spring 2019
Beamlight. Eastwood	<p>Outline planning permission approved across both sites.</p> <p>Further planning applications have recently been submitted on both sides/sites. Eastern site – reserved matters for 30 houses has been approved. This is effectively phase one of the development on this side. Discussions have taken place with the developer (Persimmon) about bringing forward the remaining 120 dwellings and contamination issues are substantially addressed.</p> <p>Western site. Two planning applications one for 36 houses (reserved matters) one for 5 houses (full) are nearing determination. Verbal update on the night.</p>	<p>Eastern site: - Application for 30 houses on the far western edge approved. 120 (REM) expected in coming months.</p> <p>Western site: 1x 36 houses 1x 5 houses</p>	<p>Eastern Site – 2019</p> <p>Western site – 2019</p>

Hilltop House. Eastwood (Former cash office)	Various developers keen to redevelop this site but it is understood that as yet the site has not been sold. Had positive pre application discussions with some potential purchasers and have spoken to the marketing agents. An application for 15 houses and 4 apartments has been submitted.	Discussions have taken place between the Council, the Estate Agents and some potential purchasers.	Start date not know but is likely to be within 2/3 years of planning permission being granted. It will be anticipated until an agreement can be reached on the development viability of the site.
Brinsley High Street	Have spoken to all neighbours and land owners and generic enthusiasm from most for redevelopment of the area. However, whilst numerous developers have been contacted about this site and some have spoken to the site owners directly, interest is limited. This is due to the need to acquire several sites in order to make a viable scheme and the differing financial aspirations of the land owners. No further progress.	Discussions on-going.	Start date not currently anticipated until an agreement can be reached on the development viability of the site.
Beeston Cement Depot	Ongoing discussions with Network Rail about bringing this site forward and Network Rail have recently got internal support to release this site. Network Rails statutory pre-application process has concluded and therefore pre application discussions with the Council are currently ongoing. Likely to market the site in 2019.	Pre application stage.	2019
Mushroom Farm	All relevant planning applications have now been approved. Two units adjacent to the A610, approved under reference 15/00469/REM, are under construction. Furthermore, following the approval of a reserved matters application an industrial unit with a Gross External Area of 84 500sqm is under construction towards the east of the site. Two non-material amendment applications have recently been submitted,	NA	Under construction and nearly finished.
Boots	Work underway on access and S106 discussions at an advanced stage.	Meetings continue to take place during 2018 to progress matters.	2019
Kimberley Brewery	Finalising the S106 and detailed matters in respect of the undeveloped applications.	Discussions are on-going with planning about	Construction started on part of site. Start on the

	It is anticipated that work on the brewery yard part of the site will commence shortly after the decisions are issued.	developing the wider site.	remainder anticipated soon afterwards.
Bartons	Planning permission granted and the Section 106 signed. Regular discussions take place between the planning department and the developers to try and maintain this momentum.	Resolved to grant planning permission 29 houses (full) and 221 outline.	Spring 2019
BBPK	Sec 106 agreement has been signed so there is now no longer any impediment to delivery and construction on site.	Sec 106 agreement has been signed.	Autumn 2019.
Cemex Concrete	Planning application approved for 20 dwellings. Contamination issues addressed as part of the outline planning application.	Approved.	2020
Eastwood Road/ Maws Lane, Kimberley	Discussions are on-going with the land owner and planning agent to try and bring forward both sites. Due to the weather and contractors commitments there was a delay in getting both sites sufficiently clear to begin topographical surveys. Nevertheless, it is expected to have topographical surveys carried out soon and the site to move forward. There are still some ownership issues around the access to the northern site that are slowly being resolved. It is anticipated that early draft plans will be submitted later this year.	Pre application discussions are on-going and early draft plans expected early next year. Applications 2018	2021
Dagfa House School	Permission granted to convert Dagfa House school into student accommodation (to provide 91 bed spaces) Additionally permission approved to construct additional student accommodation (providing 136 bed spaces). Various changes proposed following the submission of Non Material Amendments. Waiting for S106 to be signed, but nearing completion.	Application approved. On site now.	September 2019 completion for new university term.
Former Myfords Site Belong scheme at Committee on 5 December.	The planning application for 47 houses has now been approved (following the signing of a S106 agreement). A scheme for a nursing home on the same site has recently been submitted.	Housing scheme approved. Roads constructed.	2020

Walker Street, Eastwood	Discussions taking place to try and ensure there is no impediment to delivery including utilising available resources for a traffic survey and access work. The Regeneration Manager and Head of Neighbourhoods and Prosperity has liaised with the County Council over this issue. The new school has been erected.	Detailed scheme expected 2018	December 2018
The Dovecote, Newthorpe	Pre application discussions have been taking place with the site owners.	Detailed scheme expected early 2019	2020

Report of the Chief Executive

OCCUPANCY OF MAIN EMPLOYMENT SITES AND BUSINESS SURVEYS UPDATE

1. Purpose of report

To update members on the occupancy rates of key employment sites, including Beeston, Eastwood, Kimberley and Stapleford Town Centres. Additionally, to share updated business survey results gained following data capture visits to these sites.

2. Background

Following the need to compile an up to date inventory of business uses in Broxtowe, which was discussed at Jobs and Economy Committee on 14th September 2017, it was later agreed at the January 2018 committee that the Economic Regeneration Team report bi-annually on the Borough's main employment sites including their occupancy, where new figures became available.

The team have since carried out further site visits and produced a specific Stapleford Town Centre updating report, which was included into the work programme for the July 2018 committee.

The results of these investigations are included at the appendix.

Recommendation

The Committee is asked to NOTE the report.

Background papers

Nil

APPENDIX

Main sites in the Borough for employment

The 40 sites that are visited as part of our employment site monitoring are:

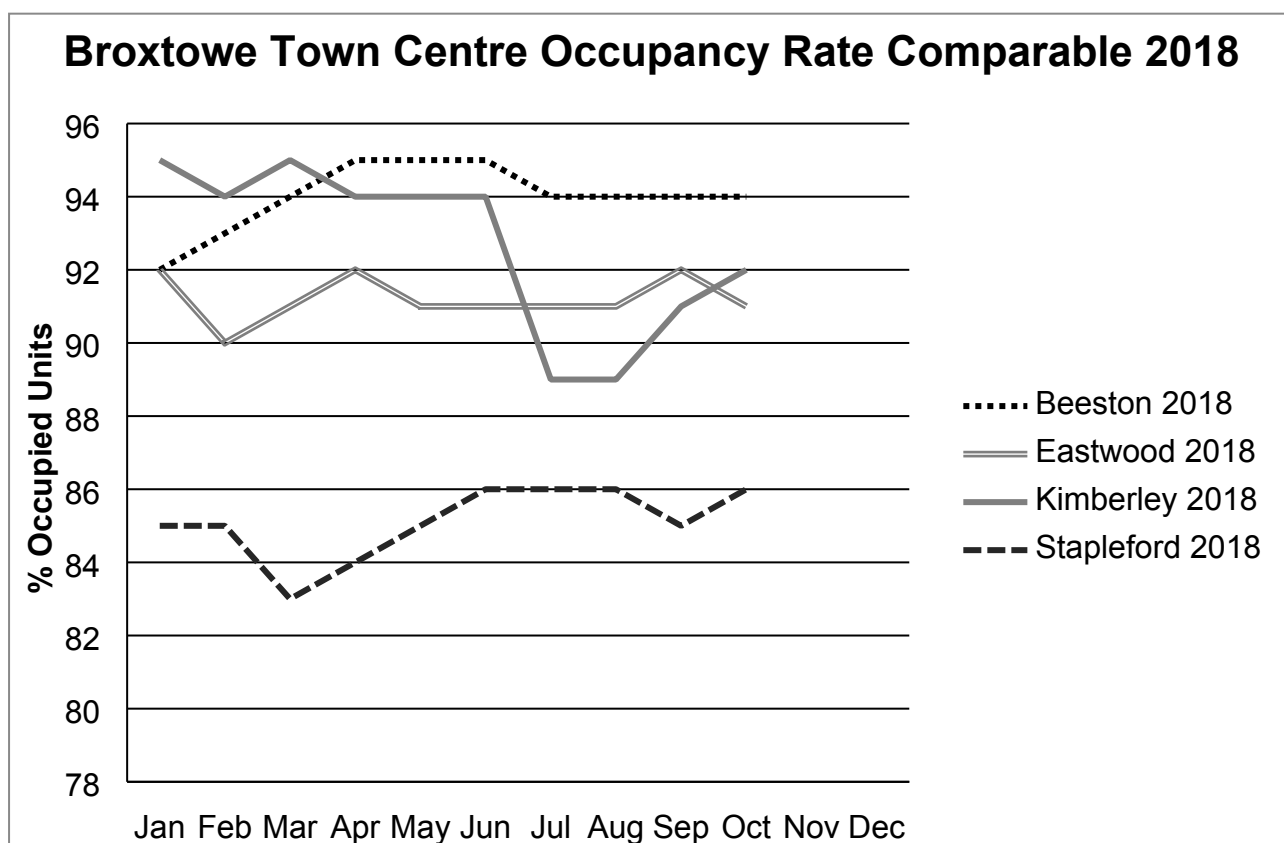
Eldon Road - Attenborough	Robinettes Lane - Cossall
Gin Close Way - Awsworth	Engine Lane - Eastwood
Barrydale Avenue - Beeston	Farrington Way - Eastwood
Beeston Business Park – Beeston	Mushroom Farm - Eastwood
Boulevard Ind Park – Beeston	Newmaleys Road - Eastwood
Evelyn Street - Beeston	Birch Park - Giltbrook
Lilac Grove – Beeston	Giltbrook Industrial Estate
Lower Regent/King St – Beeston	Giltbrook Retail Park
Medicity Boots - Beeston	Amber Trading Estate – Kimberley
Nether Street – Beeston	Home Farm - Nuthall
The Poplars - Beeston	Phoenix Park – Nuthall
Balloon Woods Ind Est - Bramcote	Bessell Lane – Stapleford
Sidings Lane – Bramcote	Hickings Lane - Stapleford
Bye Pass Road - Chilwell	New Road Ind Est - Stapleford
Chetwynd Business Park- Chilwell	Pasture Road - Stapleford
Chilwell Meadows - Chilwell	Wellington Street - Stapleford
Chilwell Retail Park - Chilwell	Strelley Hall, Strelley
Holly Lane - Chilwell	Eagle Mill - Trowell
Nottingham Road - Chilwell	Trowell Ind Est - Trowell
Cossall Ind Est – Cossall	Main Road - Watnall

The current response rate to the business surveys stands at 35% of all businesses visited, which is a 12% increase from the previous update. The Economic Regeneration team will continue to visit these sites quarterly and persevere with the non-respondents in order to try and improve on this figure overtime.

The team carried out further site visits during September and will report on these updated figures at the committee in January 2019, as originally scheduled.

Current Occupancy Figures**Town Centres**

The national occupancy benchmark remains at 90.4%. This is measured once a quarter by Springboard and was updated in October 2018. All local data is based on Town Centre occupancy checks undertaken on 16 October. The average Town Centre occupancy in Broxtowe is also 90%, in line with the national average.



Beeston is currently at 94% occupancy. Of the remaining empty units in Beeston 7 are located within prime frontage areas and are yet to be considered long term voids, 1 of which only becoming vacant in September.

The table below provides an overview of the vacant GF retail capable properties and any progress notes.

Address	Former Use	Progress Notes	Info obtained
18 Wollaton Road	Time for Tea	Property is currently being marketing by CP Walker and has been vacant for 11 months. No further progress to report. Property not located within prime frontage area.	Site Visit
72 Wollaton Road	Total Fitness	The freehold interest was recently sold by agents FHP after Total Fitness went into liquidation with the GF vacant since January 2018. Following the sale, it is hoped the GF will see a new tenant and in the interim a portion of the first floor has now been	Site Visit

		<p>let to a legal firm.</p> <p>Unit is now being marketed by agents CPA & Associates, to LET £17,500p/a</p> <p>Property not located within prime frontage area.</p>	
3 Villa Street	Bob Howson Garage Services	<p>This property has seen the transfer of its freehold multiple times, with no business operating since the closure of the garage.</p> <p>Planning application received in Jun '18 to construct 19 flats and 2 maisonettes following demolition of existing building (this includes the neighbouring gym, converted from snooker hall) Ref 18/00422/FUL.</p> <p>There isn't likely to be a detrimental effect to the viability of Beeston Town Centre by losing this commercial floor space, in the event the site receives permission for residential redevelopment. There is currently enough capacity, with more prominent frontages, across a mix of use classes, to accommodate new business in the area.</p> <p>Property not located on prime frontage area.</p>	Site Visit
8 The Square	Nationwide	<p>Planning permission was received Nov '18 for Change of use from building society (Class A2) to cafe / restaurant (Class A3). Ref 18/00663/FUL. This will allow Costa to expand their neighbouring unit into number 8.</p> <p>This property is located within the prime frontage area.</p>	Site Visit, Landlord Update
61 High Road	R.O.K Jewellery	<p>The freehold for this property is for SALE with Ewe Move estate agents. It has been vacant for 16 months.</p> <p>No further progress to report.</p> <p>This property is located within the prime frontage area</p>	Site Visit

69 High Road	Grainger Games	<p>This unit is listed for SALE (individually or as part of larger commercial property incorporating the neighbouring unit) and to LET, with agents FHP.</p> <p>This unit has been on the open market since Grainger Games went into administration, closing 67 stores across the UK in May 2018.</p> <p>No further progress to report.</p> <p>This property is located within the prime frontage area</p>	Site Visit
71 High Road	Poundmart	<p>This unit is listed for SALE (individually or as part of larger commercial property incorporating the neighbouring unit) and to LET, with agents FHP.</p> <p>This unit became vacant in Jul 2018.</p> <p>No further progress to report.</p> <p>This property is located within the prime frontage area</p>	Site Visit
33 High Road	Bon Marche	<p>Planning permission was received in Oct '18 for new illuminated signage for new tenants 'Savers'. Ref 18/00610/ADV.</p> <p>Internal works are ongoing, with opening due in late November.</p> <p>This property is located within the prime frontage area</p>	Site Visit, Agent Update
45 High Road	Dianes Cabin	<p>Not yet considered a long term void, and with the close proximity to the former Bon Marche (soon to be Savers) and the decision by 'New Look' to renew their lease, it is fair to assume this will be let fairly quickly. At the very least, the arrival of 'Savers', who could be considered an anchor will improve the prospects of a lease being agreed from Q4 2018.</p> <p>Unit is being marketed by agents Marriots to LET, £19,000 p/a.</p> <p>This property is located within the prime frontage area</p>	Site Visit

124 High Road	Oriental Fast Food	No agent or marketing details on display, however internal works observed on site visits. No further progress to report. Property not located on prime frontage area.	Site Visit
Union Street	Highclere Interiors	It is believed this business went into liquidation. At present there are no agent or marketing details for the unit. No further progress to report. Property not located on prime frontage area.	Site Visit
40 High Road	Thorntons	Property is currently being marketed by CP Walker to LET, £19,500 p/a and has been vacant since September 2018. There is currently temporary use at this unit, as a pop-up shop for local groups. This property is located within prime frontage area.	Site Visit

Stapleford is currently at 86% occupancy. The table below provides an overview of the vacant GF retail capable properties and any progress notes. These are in addition to any detail provided in the Stapleford Town Centre report, which was presented at the previous Jobs and Economy committee in July.

Address	Former Use	Progress Notes	Info obtained
96 Derby Road	Better Living Pharmacy	Agent informed unit is under offer, subject to the interested party obtaining a change of use. Planning application received in Oct '18 for change of use from shop (Class A1) to a ballet school (Class D2). Ref 18/00709/FUL. Property is marketed by local agents Robert Ellis, To LET for £13,500 p/a. Property not located within prime frontage area.	Site Visit, Agent instructed

157 Derby Road	Stapleford Motor Spares	<p>The freehold for this property is still currently under offer, with the sale in very final stages, however previously delayed due to minor legal complications.</p> <p>As suggested in the previous update, it is thought a new owner will explore the option to convert the 1st floor to residential, due to the off street parking provision and bring the GF back into retail use, on completion.</p> <p>Property not located within prime frontage area.</p>	Agent instructed on sale
Derby Road	Wilko	<p>Conditional permission was received in Aug '18 to change the units use from retail (Class A1) to a hot food takeaway (Class A5). Ref 18/00356/FUL.</p> <p>Works are still taking place to prepare for move-in of Domino's Pizza. It is likely this will be recorded as occupied in the Nov '18 check.</p> <p>Property not located within prime frontage area.</p>	Agent Update, Site Visit
13 Nottingham Road	Jessica's Hair Design	<p>Vacant since August 2018. No further works observed, but not yet considered a long term void.</p> <p>Property not located within prime frontage area.</p>	Site Visit
42 Derby Road	Hartland NG9	<p>Agent informs that the previous tenant has multiple arms to their business and made the decision to focus on their core operations elsewhere. Unit is still under lease, however freeholder has now agreed to instruct local agents Robert Ellis, who are able to negotiate a new lease with any interested parties. Owing to the spec and inbuilt fixtures, cold store etc. the agent has advised they will likely explore similar uses to butchers before opening search to wider A1 retail.</p> <p>This property is located within the prime frontage area</p>	Site Visit, Agent Update
82 Derby Road	Ocean City Recruitment	<p>Vacant since September 2018. It is believed the company has gone into administration. Preliminary works observed internally, but no contact made with building owner.</p> <p>No further progress to report.</p>	Site Visit

		Property not located within prime frontage area.	
Church Street	Post Office	<p>Advised that the owner is refurbishing the property in order to return it to market. Works observed have been sporadic. Vacant since Jan '18, when the Post Office relocated into existing business within prime frontage.</p> <p>No further progress to report.</p> <p>Property not located within prime frontage area.</p>	Site Visit, Agent Update
17 Nottingham Road	Mr Fix it	<p>Freehold for SALE since retirement of previous tenant. It is believed that an interested party in the sale wished to renovate and agree new tenant, with the property being purchased as an investment.</p> <p>Property not located within prime frontage area.</p>	Agent Update
22 Derby Road	Saints Estate Agents	<p>Agent advises the unit has received a few enquiries, with some feedback that the unit is small for most general retail, generally limiting to A2 uses. An interested party is considering the purchase of the freehold and is working with local agent Robert Ellis to secure tenant in advance, making the business case to purchase the property for investment viable.</p> <p>This property is located within the prime frontage area</p>	Agent Update
25-29 Nottingham Road	And flowers...	<p>It is believed that through the risk of being relocated, the property was purchased by the tenant in the first floor residential accommodation, when the business owner retired and vacated the GF area.</p> <p>No solid plans to return the GF to use at this stage.</p> <p>Property not located within prime frontage area.</p>	Agent Update
139b Derby Road	Your Plumbstop	<p>Agent advises the unit has had some interest since marketing, with at least one viewing in mid-November. Vacant since September 2016, however still under lease until recently, with legal complications surrounding the unit.</p> <p>Property is now listed with local agents Robert Ellis to LET.</p>	Agent Update

		Property not located within prime frontage area.	
--	--	--	--

Eastwood is at 91% occupancy, above national average.

The table below provides an overview of the vacant GF retail capable properties and any progress notes. Note that all units in the table below are located within what is defined 'prime frontage area' in the current Local Plan.

Address	Former Use	Progress Notes	Info obtained
8 Nottingham Road	Star Grill Takeaway	Property has no agent or marketing details on display. The property was previously listed by Innes England, who were unable to agree terms with any interested parties. Could be considered a long term void. Previously identified as a potential site for CPO, however the entire building has 3 GF retail units, with 1 still occupied. No further progress to report.	Site Visit
4 Nottingham Road	Unknown	Last known development being the proposed 'Incredible ink' tattoo parlour, which was scheduled to open in Jun '14. Unit received internal works in preparation, but it is believed a lease couldn't be agreed due to the repair and insurance terms. Unit has been vacant 5+ years. Previously identified as a potential site for CPO (as above), however the entire building has 3 GF retail units, with 1 still occupied.	Site Visit
62 Nottingham Road	Nu Moda	This property was being marketed by Chartex. Vacant since the closure of Nu Moda in May 2018. Planning application received in Jun '18 for the Change of use from current use (believed to be A1) to Sui Generis for an Adult Gaming Centre. Ref 18/00441/FUL. This was refused in September 2018, with the applicant appealing the decision in October 2018.	Site Visit

94 Nottingham Road	Nottinghamshire Hospice	<p>Unit being marketed by agents Lambert Smith Hampton.</p> <p>Agent informs that the unit is currently under offer with the proposed use as a 'barber shop'.</p> <p>No date provided for completion or move in.</p>	Agent instructed
100 Nottingham Road	Co-Op	<p>The property is currently being marketed to LET, with the freehold option also for sale.</p> <p>Asset manager at Co-Op advises they continue to market the property, whilst they have some interest, have no firm proposals on the table.</p> <p>The agent previously contacted the Council to discuss the possibility of a rates holiday, as well as the option to demolish the site, with no plans to further redevelop the site. It was communicated that solely demolishing the site, in order to reduce rates exposure, wouldn't be acceptable.</p> <p>Commercial floor space of this size is seldom taken in it's entirety in local centres today. Rental cost is on application, but it can be estimated the current asking rent is in the region of £60,000 p/a, based on size, market rents and other factors.</p> <p>It is unlikely a tenant will be secured until serious consideration is given to the subdivision of the property and rent free periods to be provided in order to secure longer lease terms and allow cost for refit. It was stated that Co-Op would consider splitting the unit into 3, but would need 2 of the units to be pre-let to regional/multinational entities as part of the process.</p> <p>Subdivision is advised here, allowing the three smaller tenants to occupy manageable floor space and subject</p>	Site Visit, Co-Op Estates Manager

		<p>to a VOA revaluation, each unit should fall within the threshold for some small business rate relief, making a smaller unit a potential for a larger independent business.</p> <p>Vacant since the Co-Op relocated staff to a smaller format new build store at Giltbrook in January 2017.</p>	
7 The Hollies	The Chippy	Agent advises a lease has been agreed, with the property due to reopen as a fish and chip shop in November 2018.	Agent instructed
45 Nottingham Road	Maclaren Warner	<p>This property is being marketed by agents Martyn Stubbs to LET £10,000 p/a and has been vacant since Maclaren Warner relocated across the road in August 2017.</p> <p>No further progress to report.</p>	Site Visit
27 Nottingham Road	Natwest	<p>Planning application received in August 2018 for Change use of banking hall (Class A2) and office use (Class B1), to retail (Class A1) and takeaway (Class A5) on ground floor, including alterations to shopfront and erection of flue. Change use to second and third floors to form three flats (Class C3).</p> <p>Permission was granted the above in October 2018.</p> <p>No further progress to report.</p>	Site Visit, Auctioneer
15 Nottingham Road	Cash Office	<p>Advised by agent Forrest Property that the unit has officially had a tenant since May 2018.</p> <p>It is believed the new tenant is a beauty type business relocating from Hilltop (Plais).</p> <p>The shop is currently in refit.</p>	Agent/Freeholder
7 Nottingham Road	Barclays Bank	<p>Advised by former agent that the freehold interest to the property was purchased by the owner of the nearby 'Oliver's Pub and Kitchen'.</p> <p>Planning application received in September 2018 for external alterations and change of use from</p>	Former Agent

		bank (Class A2) to Hotel and Gin Bar (Class C1 & A4). Ref 18/00623/FUL.	
37 Nottingham Road	Morello Interiors	Vacant since October 2018. It is believed the freehold to the property is now for SALE. No agent or marketing details on display. No further progress to report.	Site Visit
7 Victoria* Street	Idan centre	Vacant since May 2016. No further progress to report. *This unit is not located within prime frontage area.	Site Visit

Kimberley is at 92% occupancy. It is worth noting that because of the smaller number of GF retail stock, the status of a single unit can allow the occupancy figure to fluctuate more drastically than the other towns. All units in the table below are not located within what is defined 'prime frontage area' in the current Local Plan, however most would fall into the prime frontage set out in the Part 2 Local Plan.

Address	Former Use	Progress Notes	Info obtained
44 Main Street	Fleuraines	This unit has been vacant since May 2017. Property to LET with agents DPC.	Site Visit
3 James Street	A.C Cards	It is not anticipated the unit will remain vacant for an extended period, owing to the lower market rents on James Street, coupled with the character of the area, which could be complimentary to certain business types. Shouldn't require extensive refit based on previous occupants use. This unit has been vacant since Jul '18. Property To LET with local agents David Gardiner.	Site Visit
16 Main Street	Unknown (Union flag vinyl on window)	Property considered a long term void. No occupants in 5 years+. No agent or marketing details on display.	Site Visit
57a Main Street	Preeti's Salon	This unit has been vacant since July 2018. No further progress to report. Property to LET with agents Musson Liggins, £8,000 p/a.	Site Visit
23-27 Main	The Coffee Lounge	This unit has been vacant since July 2018.	Site Visit

Street		No further progress to report.	
		Property To LET with agents DPC.	

Other Employment Sites

All figures for other employment sites are based on site visits in June.

Overall employment site occupancy for the Borough is currently 95.1%, compared to total town centre occupancy which is 90.2%.

When looking at the occupancy splits between north and south Broxtowe, we observe the occupancy in the north sits at 96.6%, whereas the south sees 93.4% of its properties in use. Property on employment sites are typically popular and do not see the same periods of vacancy, compared with retail. The Council has a waiting list of business with floorspace requirements matching that of the units under our ownership.

Some consideration could be given to the proportions for sector of operation that survey respondents identify their business within. The table below shows a huge proportion are recorded as 'other' (could be considered general industrial).

It could be a concern that of the sectors of 'priority' identified by the D2N2 LEP, only 30% of businesses fall within these, the rest are counted as 'Other'. This a narrow scope of businesses within our Borough that would be eligible for the support from the D2N2 around priority sectors for growth in the wider LEP area.

Overall Industry Sector Split	North	South	Total
Construction	3.86%	2.85%	6.71%
Creative and Digital Industry	1.34%	1.68%	3.02%
Food and Drink Manufacturing	1.68%	0.67%	2.35%
Life Sciences	0.17%	5.54%	5.70%
Low Carbon	0.34%	0.17%	0.50%
Transport and Logistics	1.51%	2.18%	3.69%
Transport Manufacturing Equipment	1.34%	0.00%	1.34%
Visitor Economy	0.00%	0.00%	0.00%
Other	32.38%	37.58%	69.97%
Vacant	1.34%	3.52%	4.87%

Property of Note - Units 7-10 Eldon Road

This property is currently the largest amount of vacant commercial floorspace at 31,000 SF. Following an update from agents NG Chartered Surveyors, the unit is confirmed to be under offer to a single occupant (company already trading in the Borough). It is anticipated the deal should complete in October/early November once extensive refurbishment works have been completed. This is a positive development in the south, where occupancy is worse compared with employment sites in the north and shows commitment from a larger employer to the Borough by agreeing a lease of these terms, regardless of whether this is a move for expansion or relocation.

This page is intentionally left blank

Report of the Chief Executive

JOBS CLUB

1. Purpose of report

To update members of the Committee on the Eastwood Jobs Club and present options for its continuation.

2. Background

At the meeting of the Committee on 16 July 2018, members were updated on the Eastwood Jobs Club, which has been running since February 2018. The jobs club was originally set up by the Communities team. The jobs club provides valuable training, resources and support to local people in Eastwood who are out of work. The jobs club looks to encourage members back into work, training or up skilling to get them closer to the job market. It was then agreed the Economic Regeneration Team would fund the initiative from April 2018 and feedback the project's success and its achievements.

3. Breakdown of participant and progress

There have been 154 participants to date of these:

- 122 have been supported with IT support.
- Learn My Way and Online Basics has been accessed by 59 participants.
- 48 have had an email account set up.
- 25 participants have undertaken interviews.
- 48 have progressed onto other training with DHA.
- 8 people have moved into work in various sectors.

4. Financial implications

It is estimated that the cost will be £1,000 for each six-month period, there is also the intention to pair the jobs club with jobs fairs to encourage participant's attendance. The cost of a jobs fair will be £100 this will be held in Eastwood and will also be open to public. The jobs fair will be supported by the Direct Help and Advice (DHA) charity.

Recommendation

Members are asked to consider the report and RESOLVE accordingly.

Background papers

Nil

APPENDIX**Points to Note from DHA Deputy CEO**

DHA have dedicated full sessions to the new Find a Job service, introduced by the Department of Work and Pensions to replace Universal Job Match.

Many attend to help to build confidence and social skills. However, whilst some have done additional training, do voluntary work etc, many are still not close enough to the job market.

Group discussions regarding barriers to finding employment, highlighted illness, health issues, age, transport, shift patterns.

References, length of time unemployed, lack of skills e.g. numeracy and literacy, as key areas. No customers mentioned lack of jobs.

Evaluation and feedback from the sessions the groups were asked what they wanted from a job club the following comments were made:

“personal support, don't have anywhere else”

“To book computers, support with job searches and applications, social aspect, would like to have DWP visit”

“Using Learn my way, and online basics helped me.”

Some attendees come along, get the support they need, and progress into training or employment. Currently tracking all participants to check outcomes and destinations.

Future

DHA would like to propose a more structured approach being brought into a Job Club e.g. interview skills, CV and letter writing work. This we believe is the next step for many long term, socially isolated customers. It would need to be timed, structured support.

DHA would like to roll out across the district and would also like to deliver “GOALS” as a bespoke pilot for long term unemployed. This has been piloted by Newark and Sherwood District Council and JCP and we are looking to roll out to other Local Authorities.

Joint report of the Chief Executive and the Deputy Chief Executive

PERFORMANCE MANAGEMENT – REVIEW OF BUSINESS PLAN PROGRESS – BUSINESS GROWTH

1. Purpose of Report

To report progress against outcome targets identified in the Business Growth Business Plan, linked to Corporate Plan priorities and objectives, and to provide an update as to the latest key performance indicators therein.

2. Background

The Corporate Plan 2016-2020 was approved by Cabinet on 9 February 2016. Business Plans linked to the five corporate priority areas of Housing, Business Growth, Environment, Health and Community Safety are subsequently approved by the respective Committees each year.

This Committee recommended the latest Business Growth Business Plan on 16 January 2018 to Finance and Resources Committee before final approval at Full Council on 7 March 2018.

3. Performance Management

As part of the Council's performance management framework, each Committee receives regular reports during the year which review progress against their respective Business Plans. This will include a detailed annual report where performance management and financial outturns are considered together following the year-end.

This report is intended to provide this Committee with an overview of progress towards Corporate Plan priorities from the perspective of the Business Growth Business Plan. It provides a summary of the progress made to date on key tasks and priorities for improvement in 2018/19 and the latest data relating to Key Performance Indicators (KPI). This summary is detailed in the appendix.

Recommendation

The Committee is asked to NOTE the progress made in achieving the Business Plan for Business Growth and the current Key Performance Indicators for 2018/19.

Background papers

Nil

APPENDIX**PERFORMANCE MANAGEMENT****1. Background - Corporate Plan**

A new Corporate Plan for 2016-2020 was approved by Cabinet on 9 February 2016. It has been developed setting out the Council's priorities to achieve its vision to make "Broxtowe a great place where people enjoy living, working and spending leisure time." Over the next few years, the Council will focus on the priorities of Housing, Business Growth, Community Safety, Health and Environment.

The Corporate Plan prioritises local community needs and resources are directed toward the things they think are most important. These needs are aligned with other local, regional and national plans to ensure the ambitions set out in our Corporate Plan are realistic and achievable.

2. Business Plans

Business Plans linked to the five corporate priority areas, including Business Growth, were approved by the Full Council on 7 March 2018, following recommendations from the respective Committees in January/February 2018.

The Council's priority for Business Growth is 'New and growing businesses providing more jobs for people in Broxtowe and improved town centres'. Its objectives are to:

- Increase the number of new business starting in Broxtowe (BG1)
- Help our town centres to compete and attract more visitors (BG2)
- Complete the regeneration of Beeston town centre (BG3)






The Business Plans detail the projects and activities undertaken in support of the Corporate Plan for each priority area. These cover a three-year period and are revised and updated annually. Detailed monitoring of progress against key tasks and outcome measures in the Business Plans is undertaken regularly by the relevant Committee. This will include a detailed annual report where performance management and financial outturns are considered together following the year-end as part of the Council's commitment to closely align financial and performance management.









3. Performance Management

As part of the Council's performance management framework, this Committee receives regular reports of progress against the Business Growth Business Plan. This report provides a summary of the progress made to date on key tasks and priorities for improvement in 2018/19 (as extracted from the Pentana Performance management system). It also provides the latest data relating to Key Performance Indicators (KPI).







The Council monitors its performance using the Pentana Performance management system. Members have been provided with access to the system via a generic user name and password, enabling them to interrogate the system on a 'view only' basis. Members will be aware of the red, amber and green traffic light symbols that are utilised to provide an indication of performance at a particular point in time.





The key to the symbols used in the Pentana Performance reports is as follows:

Action Status Key		
	Completed	The action/task has been completed
	In Progress	The action/task is in progress and is currently expected to meet the due date
	Warning	The action/task is approaching its due date (and/or one or more milestones is approaching or has passed its due date)
	Overdue	The action/task has passed its due date
	Cancelled	This action/task has been cancelled or postponed




Key Performance Indicator and Trends Key			
	Alert		Improving
	Warning		No Change
	Satisfactory		Getting Worse
	Unknown		Data Only







Business Growth Key Tasks and Priorities for Improvement 2018/19

Status	Code	Action Title	Action Description	Progress Bar	Due Date	Comments
	PLACE 1215_05	Secure best outcomes for the borough from tram works	Work with parties involved with NET Phase2 in relation to compensation payments for land loss, land hand back, snagging. Secure best possible outcomes for the borough from construction and operation of the tram.	<div><div>92%</div></div>	31-Dec-2018	Landscaping works completed and most land handed back. Compensation still to be agreed but recent significant progress has been made.
	CP1417_02	Stapleford Gateway site	Redevelopment of the Stapleford Gateway site	<div><div>33%</div></div>	31-Dec-2020	Members of the Stapleford Wards will be consulted on the future of community facilities and account will need to be taken of the emerging housing needs study for the Borough. Due date revised from March 2020.
	BG1620_05	Support tram extension to the HS2 station and transport infrastructure work in the wider region.	Support tram extension to the HS2 station and transport infrastructure work in the wider region.	<div><div>40%</div></div>	30-Mar-2020	The Council contributed to the HS2 Growth Strategy published in October 2017. This included details of the tram extension to the station.
	BG1620_08	Report to Committee to enable consideration of undertaking a CIL charging Schedule	Report to Committee to enable consideration of undertaking a CIL charging Schedule	<div><div>0%</div></div>	31-May-2019	Viability evidence is to be considered as part of Part 2 Local Plan examination. Following this a report will be brought to committee to consider the merits of a CIL with the up to date viability evidence following consideration by the Local Planning Inspector.
	BG1620_09	Redevelopment of Beeston Square - Phase 2	Redevelopment of Beeston Square - Phase 2	<div><div>61%</div></div>	31-Dec-2020	Planning application granted for the redevelopment scheme.
	BG1821_01	Hold a Developer Forum to unblock obstacles to development	Forums to unblock obstacles to development to secure a 10% year-on-year upturn in housing	<div><div>50%</div></div>	31-Mar-2020	First Forum held in October 2017. Schedule of forum has been agreed. Preparation for a Forum in February 2019 is underway.

Status	Code	Action Title	Action Description	Progress Bar	Due Date	Comments
			completions.			
	JBG1417_04	Promote benefits of Apprenticeships	Hold at least two events each with employers promoting the benefits of apprenticeships.	<div><div>50%</div></div>	31-Mar-2019	Two events are held each year. A robust Apprenticeship Strategy is being developed. It is intended to hold a further event before 31 March 2019.
	JBG1417_05	Develop a Borough wide incentive scheme for employers	Work with partners to leverage investment and develop a borough-wide incentive scheme for employees	<div><div>75%</div></div>	31-Mar-2019	Two events are held each year. A robust Apprenticeship Strategy is being developed.
	BG P2LP	Part 2 Local Plan	Prepare, Publish, Consult, Submit and Adopt Part 2 of the Local Plan	<div><div>57%</div></div>	31-May-2019	Plan submitted in August 2018. The next stage will be Public Hearings to be held in December 2018.
	JBG1518_06	Neighbourhood Plans	Assist in the preparation of Neighbourhood Plans	<div><div>29%</div></div>	31-May-2019	10 Neighbourhood Plans in preparation. Nuthall, Neighbourhood Plan is due to be at Referendum on 13 December 2018.

Business Growth Key Performance Indicators 2018/19

PI Status	PI Code & Short Name	Data Collected	2016/17	2017/18	Q1 Value	Q2 Value	2018/19 Target	Trend	Notes
	BV204 Appeals allowed against authority decision to refuse planning permission	Annually	26.7%	33.3%	33.3%	30%	30%	Positive	
	DSDData_18 Appeals allowed against refusals (Committee Overturns)	Annually	-	-	-	-	-	-	New indicator introduced in 2018/19. Baseline data being collected.
	NI 157a Processing of planning applications: Major applications determined within 13 weeks	Annually	84.2%	88.2%	100%	84.6%	60%	Positive	Applications consistently determined to exceed statutory timetables.

PI Status	PI Code & Short Name	Data Collected	2016/17	2017/18	Q1 Value	Q2 Value	2018/19 Target	Trend	Notes
	NI 157b Processing of planning applications: Minor applications determined within 8 weeks	Annually	88.4%	92.8%	94.1%	92.6%	90%	Stable	
	NI 157c Processing of planning applications: Other applications determined within 8 weeks.	Annually	93.2%	96.6%	95.7%	97.3%	95%	Postiive	
	TCLocal_01a Town centre units occupied: Beeston	Monthly	94%	94%	95%	94%	93%	Stable	October 2018 = 94%
	TCLocal_01b Town centre units occupied: Kimberley	Monthly	89%	95%	94%	91%	93%	Positive	October 2018 = 92%
	TCLocal_01c Town centre units occupied: Eastwood	Monthly	90%	91%	92%	92%	93%	Positive	October 2018 = 90%
	TCLocal_01d Town centre units occupied: Stapleford	Monthly	87%	83%	84%	85%	93%	Negative	October 2018 = 86%

Report of the Chair of the Jobs and Economy Committee

WORK PROGRAMME

1. Purpose of report

To consider items for inclusion in the Work Programme for future meetings.

2. Background

Items which have already been suggested for inclusion in the Work Programme of future meetings are given below. Members are asked to consider any additional items that they may wish to see in the Programme.

3. Work Programme

31 January 2019	<ul style="list-style-type: none"> • HS2 Update • Update on Key Sites • Business Plans and Financial Estimates 2019/20 - 2021/22 • Stapleford Wi-Fi update • Eastwood and Kimberley Wi-Fi
-----------------	--

4. Dates of future meetings

The dates of future meetings are to be confirmed.

Recommendation

The Committee is asked to consider the Work Programme and RESOLVE accordingly.

Background papers

Nil

This page is intentionally left blank